

STATE OF TEXAS §
COUNTY OF POLK §

DATE: DECEMBER 11, 2012
REGULAR MEETING
TOMMY OVERSTREET-ABSENT

**COMMISSIONERS COURT
AGENDA POSTING #2012 – 182**

BE IT REMEMBERED ON THIS THE 11TH DAY OF **DECEMBER, 2012**, THE HONORABLE COMMISSIONERS COURT MET IN “REGULAR” CALLED MEETING WITH THE FOLLOWING MEMBERS PRESENT, TO WIT;

HONORABLE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING. BOB WILLIS – COMMISSIONER PCT #1, RONNIE VINCENT – COMMISSIONER PCT #2, MILTON PURVIS – COMMISSIONER PCT #3, CAROL BAILEY – DEPUTY COUNTY CLERK AND RAY STELLY – COUNTY AUDITOR. THE FOLLOWING AGENDA ITEMS, ORDER AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE THOMPSON.
 - INVOCATION LED BY BRO. BILL COOK OF RIDIN’ ON FAITH COWBOY CHURCH.
 - PLEDGE OF ALLEGIANCE TO U.S. & TX FLAGS LED BY JIM JOHNSON.
2. PUBLIC COMMENTS: NONE
3. INFORMATIONAL REPORTS:
 - A. MARK CURRIE UPDATED COURT ON EXTENSION OFFICE, SUSAN MORAN DISCUSSED PROJECTS & 4H MEMBERS DISCUSSED THEIR EVENTS FOR 2012 & PRESENTED EACH COMMISSIONER WITH A POINSETTA.
 - B. RESOLUTIONS HONORING THE SERVICE OF:
 - MARION A. “BID” SMITH – TAX ASSESSOR-COLLECTOR. (SEE ATTACHED)
 - ROBERT HILL TRAPP – 411TH JUDICIAL DISTRICT JUDGE. (SEE ATTACHED)
 - CHARLES CLACK – POLK COUNTY CONSTABLE, PCT 1. (SEE ATTACHED)
 - C. RECOGNIZE THE EFFORTS OF MARGIE AINSWORTH, ASSISTANT COUNTY AUDITOR, AND THE COUNTY AUDITOR’S OFFICE IN RECEIVING THE GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING.
 - D. SHERIFF HAMMACK DISCUSSED JAIL PASSING INSPECTION & ON-SITE TRAINING CLASSES.

4. OLD BUSINESS (TABLED FROM LAST AGENDA)
 - A. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, APPROVAL OF REVISED PLAT OF COTTON HILL ESTATES SUBDIVISION, PURSUANT TO PUBLIC HEARING HELD NOVEMBER 13, 2012. (SEE ATTACHED)
 - B. MOTIONED BY MILT PURVIS, SECONDED BY BOB WILLIS, TO DELETE "DISCUSS AND TAKE ANY NECESSARY ACTION REGARDING THE FLOORING AT THE LAW ENFORCEMENT CENTER".

NEW BUSINESS

5. CONSENT AGENDA: COMMISSIONER WILLIS REQUESTED TO DISCUSS ITEM E INDIVIDUALLY. MOTIONED BY BOB WILLIS, SECONDED BY MILT PURVIS, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)
 - A. APPROVE MINUTES OF NOVEMBER 27, 2012 (REGULAR SESSION).
 - B. APPROVE BUDGET REVISIONS #2012-25, AS PRESENTED BY THE COUNTY AUDITOR AND BUDGET AMENDMENTS #2012-25(A) #2013-05(A), AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE. (SEE ATTACHED)
 - C. APPROVE SCHEDULE OF BILLS, INCLUDING ADDENDUM. (SEE ATTACHED)

DATE	AMOUNT	CHECK #
FY 12		
12/05/12	3,694.30	238553 – 238554
FY 13		
11/26/12	34,727.06	238415 – 238437
11/29/12	3,577.71	ACH 378
11/29/12	12,763.07	000268 – 000269
11/29/12	107.12	000563
11/29/12	135.80	001461 – 001463
11/29/12	9,293.43	238438 – 238441
11/29/12	3,166.38	238442 – 238454
11/29/12	13,166.27	238455 – 238481
11/29/12	2,015.68	238482 – 238483
11/30/12	141,167.18	ACH 379
11/30/12	2,721.96	000017
11/30/12	190,021.77	238484
11/30/12	17,033.31	238485 – 238488
11/30/12	798.10	238489
12/03/12	3,231.16	000564
12/03/12	3,231.16	000565
12/03/12	17,181.13	238494 – 238497
12/03/12	330.00	238498
12/05/12	363,726.76	ACH 380 – 385
12/05/12	100,048.02	238499 – 238552
12/05/12	3,207.18	238555 – 238561

12/03/12	-253.03	Voided Check Register Ck # 110699, 238039, 238057
12/11/12	Addendum To appear on future schedule	\$101,878.08
TOTAL	\$925,091.52	

- D. APPROVE PERSONNEL ACTION FORMS. (SEE ATTACHED)
- E. DISCUSSED INDIVIDUALLY.
- F. APPROVE AGREEMENT RENEWING LEASE OF PROPERTY UTILIZED FOR COURTHOUSE PARKING LOT.
- G. APPROVE CONSTABLE, PCT. 4 REQUEST FOR APPOINTMENT OF JOSEPH DANA AS RESERVE DEPUTY CONSTABLE, PCT. 4 AND APPROVE RELATED BOND.
- H. APPROVE AUDITOR'S REQUEST FOR CAPITAL PURCHASE OF (2) COMPUTERS, SOFTWARE AND SCANNERS TOTALING \$3,303.22 AS ADOPTED IN THE CAPITAL PURCHASE PROJECTIONS OF THE FY2013 BUDGET AND TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2012 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES).
- I. APPROVE ORDER DESIGNATING SURPLUS PROPERTY TO BE DISPOSED BY SALE IN PUBLIC (ON-LINE) AUCTION. (SEE ATTACHED)
- J. APPROVE LEGGETT WATER SUPPLY REQUEST FOR UTILITY EASEMENT ON COUNTY PROPERTY LOCATED ADJACENT TO US HWY 59 IN LEGGETT, TEXAS (ANIMAL SHELTER/RB3 YARD) AND AUTHORIZE COUNTY JUDGE TO EXECUTE EASEMENT FOLLOWING REVIEW BY PRECINCT 3 COMMISSIONER.
- K. APPROVE CERTIFICATE OF CONSTRUCTION COMPLETION AND CHANGE ORDER #2 AS SUBMITTED FOR 2008 IKE DISASTER PACKAGE #2 "DRAINAGE IMPROVEMENTS".

DISCUSSION OF ITEM E.

- E. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO APPROVE UPDATE TO PERSONNEL MANAGEMENT SYSTEM TO REVISE JOB DESCRIPTIONS OF (CERTAIN) APPOINTED DEPARTMENT HEADS, PURSUANT TO ACTION TAKEN BY THE COMMISSIONERS COURT ON NOVEMBER 27, 2012, TO INCLUDE REVISING PG. 2 OF 800-MAINTENANCE SUPERVISOR FROM "KEEP COUNTY JUDGE INFORMED" TO "KEEP COMMISSIONERS COURT INFORMED".

ALL VOTING YES.

- 6. MOTIONED BY MILT PURVIS, SECONDED BY RONNIE VINCENT, TO APPROVE USE OF HOTEL/MOTEL OCCUPANCY TAX REVENUE FUNDS, TO INCLUDE APPROVAL OF UPDATED AGREEMENT WITH LIVINGSTON-POLK COUNTY CHAMBER COMMERCE FOR ADMINISTRATION OF 40% BUDGETED PORTION OF FUNDS AWARDED FOR PROMOTION OF TOURISM IN POLK COUNTY.

ALL VOTING YES.

(SEE ATTACHED)

7. MOTIONED BY RONNIE VINCENT, SECONDED BY MILT PURVIS, TO DELETE "DISCUSS AND CONSIDER APPROVAL OF AGING SERVICES MEAL PROVISION PLAN DURING THE (CHRISTMAS HOLIDAY) WEEK OF DECEMBER 24-28, 2012".
ALL VOTING YES.
8. MOTIONED BOB WILLIS, SECONDED BY RONNIE VINCENT, TO RESCHEDULE THE DECEMBER 25, 2012 AND JANUARY 8, 2013 MEETINGS TO JANUARY 4, 2013 AND AUTHORIZE AUDITOR AND TREASURER TO PAY USUAL & CUSTOMARY BILLS THROUGH THE END OF THE YEAR.
ALL VOTING YES.
9. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO ACCEPT REQUEST OF KAYCEE JONES, JUDGE ELECT OF THE 411TH JUDICIAL DISTRICT, TO TRANSFER THE ADMINISTRATION AND PAYMENT OF SALARY & BENEFITS OF THE 411TH COURT COORDINATOR FROM SAN JACINTO CONTINGENT ON ALL COUNTIES ACCEPTING RESPECTIVE PRO-RATA SHARE INCLUDING ANY INCREASED BENEFIT AMOUNTS TO BE REIMBURSED TO POLK COUNTY.
ALL VOTING YES.
10. MOTIONED BY RONNIE VINCENT, SECONDED BY MILT PURVIS, TO ACCEPT SANTEK ENVIRONMENTAL, OPERATOR OF COUNTY WASTE SERVICES, REQUEST TO INCREASE DISPOSAL RATES AT CITIZENS COLLECTION STATIONS, EFFECTIVE JANUARY 1, 2013.
ALL VOTING YES. (SEE ATTACHED)
11. MOTIONED BY RONNIE VINCENT, SECONDED BY MILT PURVIS, TO APPROVE SHERIFF'S REQUEST TO ADVERTISE FOR BIDS FOR THE ACQUISITION OF (SPECIFIED NUMBER OF) SHERIFF'S DEPARTMENT VEHICLES AND VEHICLES AUTHORIZED FOR TRADE-IN, TO BE PURCHASED FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2013 REIMBURSEMENT RESOLUTION FOR YEAR END ISSUANCE OF LEGALLY AUTHORIZED DEBT.
ALL VOTING YES.

ADJOURN:

MOTIONED BY MILT PURVIS, SECONDED BY BOB WILLIS, TO ADJOURN COURT THIS 11TH DAY OF DECEMBER, 2012 AT 10:54 A.M.
ALL VOTING YES.



JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:



CAROL BAILEY, DEPUTY COUNTY CLERK